



THE ASSAM
ROYAL GLOBAL UNIVERSITY
GUWAHATI

CRITERION 6

GOVERNANCE, LEADERSHIP and MANAGEMENT

METRIC NO.
6.4.1

**National level
Competitive Examinations
conducted by RGU**



অসম ইলেকট্ৰনিক্স উন্নয়ন নিগম পৰিসীমিত
(অসম চৰকাৰৰ অধীনস্থ প্ৰতিষ্ঠান)

Assam Electronics Development Corporation Ltd.
(A Govt. of Assam Undertaking)

CIN: U31909AS1984SGC002155

Date: 05-12-2022

Letter No. AEDC/EDP/EXAM-22/Grade-III/99/ 2165
To,

The Principal,

ROYAL GLOBAL UNIVERSITY

Sub: **Acceptance Letter for conducting Computer Test for Grade-III Posts under State Level Recruitment Commission for Grade-III**

Ref No: Our Letter AEDC/EDP/EXAM-22/Grade-III/99, Dated: 01/12/2022

Sir/Madam,

With reference to the above, we would like to inform you that as per your consent, we have finalised the venue of your institution for the Computer Test for recruitment of Grade-III posts under **State Level Recruitment Commission for Grade-III**, Govt. of Assam to be held from 21st December to 29th December'2022 partially in your institution in 2 (Two) or 3 (Three) shifts from 9.00 AM to 03.30 PM.

So, you are requested to kindly prepare your venue for the test and provide the following information for further communication:

1. Total Nos. of PC(Window7/10) to be allotted for Computer Test-_____ (Per Shift)
2. Charge for Computer Test (Per PC/Candidate) - Rs_____ (Per Shift)
3. Nos. of Computer Lab/Room to be used-_____
4. Nos. of Network/LAN Printer to be used-_____
5. Availability of CCTV in Computer Lab/Room (Yes/No)-_____ (If there is no arrangement of CCTV in the LAB, We will install the same on temporarily basis for days of test, kindly co-operate for the same before 3 (Three days) of the test)
6. Institution's Bank Account Details- A/C No-_____ Name of A/C Holder-

Bank Name_____ IFSC Code_____

Thanking You,
Yours Faithfully,

D.B. Kayastha
05/12/2022
D.B. Kayastha,
Deputy Manager, AEDC Ltd

Deputy Manager
Assam Electronics Dev. Corp. Ltd. (AMTRON)
Industrial Estate Bamunimaidam
Guwahati-781021





অসম ইলেকট্রনিক্স উন্নয়ন নিগম পৰিসীমিত
(অসম চৰকাৰৰ অধীনস্থ প্রতিষ্ঠান)

Assam Electronics Development Corporation Ltd.
(A Govt. of Assam Undertaking)
CIN: U31909AS1984SGC002155

AEDC/EDP/Exam-22/Grade-III/99/2175
To,
The Secretary,
State Level Recruitment Commission for Class III,
Govt. of Assam,
Administrative Staff College, Guwahati.

Dated: 17/12/2022

Sub : SOP for conducting of Computer Test.

Ref : Your letter no. SLRC-G-III/35/AMTRON Communication/2022/7 dtd. 3rd. December'2022

Sir,

With reference to the above, kindly find herewith the (Standard Operating Procedure (SOP) for conduct of Computer Test for recruitment of Grade III posts under State Level Recruitment Commission for Class-III posts.

Your are requested to kindly do the needful as per SOP.

Thanking You,

Yours Faithfully,

(S. Sundar, IFS)
Managing Director,

Copy to :

1. The Principal/ Head of the Institutions,---enclosed herewith photocopy of SOP.

Dr. Liganta Munshi, Registrar

The Assam Royal Global University.

(S. Sundar, IFS)
Managing Director,

S. B. B. B. B.
19/12/2022

Note Sheet

date:-
08.05.2023

Sir,

With reference to NTA-NEET-2023 national level examination scheduled to be held on 7th May, 2023 (Sunday), RUG has been denoted as a Centre for the said examination. The details are as under

1. Center : The Assam Royal Global University
 2. NO : 140209
 3. Total Candidate : 552
 4. Date : 7th May, 2023 (Sunday)
 5. Time : 2:10 - 5:20 PM
 6. Staff involved :- 71
 7. NO. of Class room; 23 (A & D Block)
 8. Center Superintendent; Prof. Soumitra Sen
 9. Dy. Center Superintendent: Prof. Ankur Ganguly
Prof. Atanu Bhattacharjee
 10. Amount received as on 7th May '23 : 1,44,000/-
- Tentative budget is attached here with for kind approval please.

Total expenditure → 1,79,840/-

Amount received in advance from NTA → 1,44,000/-

Amount payable by NTA → 35,840/-

To
V.C. Sir.
Put caps for kind approval of (A) for disbursement of Invigilation remuneration and amount for other staff involved for the NEET 2023 examination held on 07.5.2023 at RGU.

Signature of V.C. Sir. (A)

As discussed with Hon'ble Pro-VC / DA / Registrar / Center Superintendent the amount of ₹ 1,41,400/- as per the attached sheet to be distributed to their bank accounts by the Account section of RGU.

Dr. Vijay Sharma

of check and pickup bill for approval before distribution of fund.

[Handwritten signatures and dates]
08/05/2023
08/05/2023
08/05/2023

08/05/2023

08/05/2023

08/05/23

NEET (UG) 2023

FUNCTIONARIES OF NEET'2023

Sl.No.	Name	DESIGNATION	No. of Days	REMUNARATION
		Centre Superintendent	2	₹ 7,000.00
1	PROF. (Dr.) SOUMITRA SEN	Dy. Centre Superintendent	2	₹ 5,000.00
2	PROF. (Dr.) ATANU BHATTACHARJEE	Dy. Centre Superintendent	2	₹ 5,000.00
3	PROF. (Dr.) ANKUR GANGULY	Invigilator (Control Room)	2	₹ 4,000.00
4	RAISUMAI BORO	Admin (Control Room)	2	₹ 4,000.00
5	MANOJ KR. SARMA	Admin (Control Room)	2	₹ 4,000.00
6	PAYEL DASGUPTA	Invigilator (Room)	1	₹ 2,000.00
7	PRANAB BARUAH	Invigilator (Room)	1	₹ 2,000.00
8	JIMPY SAUD	Invigilator (Room)	1	₹ 2,000.00
9	DEBOJIT KALITA	Invigilator (Room)	1	₹ 2,000.00
10	HEMEN SARMA	Invigilator (Room)	1	₹ 2,000.00
11	MEVAREEN RYNJAH	Invigilator (Room)	1	₹ 2,000.00
12	MAHESH KARKI	Invigilator (Room)	1	₹ 2,000.00
13	MOIDUL ISLAM JUDDER	Invigilator (Room)	1	₹ 2,000.00
14	DR SYEDA ANJUM AFREEN	Invigilator (Room)	1	₹ 2,000.00
15	DR.RAKIBUR RAHMAN	Invigilator (Room)	1	₹ 2,000.00
16	KAMAL DEKA	Invigilator (Room)	1	₹ 2,000.00
17	LOBSANG TENZING KOMU	Invigilator (Room)	1	₹ 2,000.00
18	RIJUSMITA PATOWARY	Invigilator (Room)	1	₹ 2,000.00
19	AITILARIS NONGSIEJ	Invigilator (Room)	1	₹ 2,000.00
20	AMIT DEB ROY	Invigilator (Room)	1	₹ 2,000.00
21	SAURAV KUMAR	Invigilator (Room)	1	₹ 2,000.00
22	SPARSH TIWARI	Invigilator (Room)	1	₹ 2,000.00
23	PIYUSH GUPTA	Invigilator (Room)	1	₹ 2,000.00
24	N. ANIRUDH SINGH	Invigilator (Room)	1	₹ 2,000.00
25	HADIUZ ZAMAN	Invigilator (Room)	1	₹ 2,000.00
26	AMIT MANDAL	Invigilator (Room)	1	₹ 2,000.00
27	JAYSHREE HAZARIKA	Invigilator (Room)	1	₹ 2,000.00
28	MAHUYA DEB	Invigilator (Room)	1	₹ 2,000.00
29	BINITA MALAKAR	Invigilator (Room)	1	₹ 2,000.00
30	BHASKAR JYOTI PATHAK	Invigilator (Room)	1	₹ 2,000.00
31	BHASKAR NATH	Invigilator (Room)	1	₹ 2,000.00
32	BIJAY AMGAIN	Invigilator (Room)	1	₹ 2,000.00
33	AFSANA MAHZABIN	Invigilator (Room)	1	₹ 2,000.00
34	REEMINA NARZARY	Invigilator (Room)	1	₹ 2,000.00
35	BIJOY SANKAR KALITA	Invigilator (Room)	1	₹ 2,000.00
36	SUDIP CHAKRABORTY	Invigilator (Room)	1	₹ 2,000.00
37	PURNIMA KEOT	Invigilator (Room)	1	₹ 2,000.00
38	HRISHIKESH PATHAK	Invigilator (Room)	1	₹ 2,000.00
39	AJOY DOLEY	Invigilator (Room)	1	₹ 2,000.00
40	DEBOJIT BORAH	Invigilator (Room)	1	₹ 2,000.00
41	RAHUL CHOWDHURY	Invigilator (Room)	1	₹ 2,000.00
42	NIRAJ SINGH	Invigilator (Room)	1	₹ 2,000.00
43	SANJAY MANDAL	Invigilator (Room)	1	₹ 2,000.00
44	BHASKAR JYOTI GOGOI	Invigilator (Room)	1	₹ 2,000.00
45	SANIA WAHID	Invigilator (Room)	1	₹ 2,000.00
46	MANABENDRA DAS	Invigilator (Room)	1	₹ 2,000.00
47	GAUTAM KALITA	Invigilator (Room)	1	₹ 2,000.00
48	MASUM JANID	Invigilator (Room)	1	₹ 2,000.00
49	SIDDHARTHA N. BORAH	Invigilator (Room)	1	₹ 2,000.00
50	JAY SHARMA	Invigilator (Room)	1	₹ 2,000.00

Am
8/5/23

CPD
8/5/23

CPD
10/5/23

1
08/05/23

51	PREVEK MEDHI	Invigilator (Room)	1	₹ 2,000.00
52	RUPESH KUMAR	Invigilator (Room)	1	₹ 2,000.00
53	NAYAN MONI DAS	Invigilator (Room)	1	₹ 2,000.00
54	SOMIRAN BURAGOHAIN	Invigilator (Room)	1	₹ 2,000.00
55	VIJAY KR. SHARMA	Accounts	1	₹ 2,000.00
56	KAMAL DAS	Videographer	1	₹ 2,000.00
57	PRANJAL BHUYAN	Videographer	1	₹ 2,000.00
58	Juri Sarma	Guard	1	₹ 700.00
59	Pabitra Bora	Guard	1	₹ 700.00
60	Anil Deka	Guard	1	₹ 700.00
61	Tanjur Ali	Guard	1	₹ 700.00
62	Ajoy Deka	Electrician	1	₹ 700.00
63	Prasanna Jyoti Das	Cleaning Staff	1	₹ 700.00
64	Kabita Rabha	Cleaning Staff	1	₹ 700.00
65	Jogen Das	Peon	1	₹ 700.00
66	Aswini Das	Peon (Control Room)	1	₹ 1,000.00
67	Biswa Sarma	Peon (Control Room)	1	₹ 1,000.00
68	Biki Rajkhowa	Peon	1	₹ 700.00
69	Hitesh Malakar	Peon	1	₹ 700.00
70	Bhargav Kalita	Peon	1	₹ 700.00
71	Pranab Baishya	Peon	1	₹ 700.00
TOTAL:				₹ 1,41,400.00

Am 8/5/23
 8/5/23
 8/5/23

8/5/23

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA.....GUWAHATI-19

No. DHE/PA/Misc/1/2016/Pt/242

Dated Kahilipara the 15th December/2022

From: Sri Dharma Kanta Mili, A.C.S.
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To, ✓ The Registrar/Principal/Head of Institution,

1	Assam Engineering Institute, Chandamari, Ghy	7	Girijananda Chowdhury Institute of Management and Technology, Azara
2	Assam Don Bosco University, Azara Campus	8	Gauhati Commerce College, Chandmari
3	Assam Down Town University, Panikhaiti, Ghy	9	NERIM, Jayanagar, Khanapara
4	Assam Engineering College, Jalukbari, Ghy	10	Pandu College, Guwahati
5	Arya Vidyapeeth College, Guwahati-16	11	Pragjyotish College, Bharalumukh
6	Dispur College, Ganeshguri, Guwahati-6	12	Royal Global University, Guwahati

Sub: Regarding meeting on conduct of computer skill test under State Level Recruitment Commission for Grade-III posts.

Ref: Discussion under Chairmanship of Additional Chief Secretary, Agriculture Department, Govt. of Assam.

Sir,


With reference to the subject cited above, I have the honour inform you that the State Level Recruitment Commission under the Govt. of Assam is going to conduct a computer skill test for Grade-III posts in your respective centre.

In this regard a meeting has been organized at the Conferece Hall of RUSA office , Kahilipara, Guwahati-19 on 17th December, 2022 at 11:00 A.M. as per decision taken in the meeting held on 15-12-2022.

You are therefore, requested to kindly make it convenient to attend the meeting on the above mentioned date and time positively.

This is for favour of your kind information and necessary action..

Yours faithfully



Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Dated Kahilipara the 15th December/2022

Memo No. DHE/PA/Misc/1/2016/Pt/ 242-A

Copy to:-

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
2. The Managing Director, RUSA, Assam. He is also requested to kindly provide the Conference Hall for the meeting.
3. Sri Pabitra Ram Khound, IAS, Secretary, Irrigation and member, State Level Recruitment Commission for Grade-III for information and necessary action.
4. The Managing Director, AMTRON, Bamunimaidam, Guwahati-21 for information and necessary action.
5. The Director of Technical Education, Assam, Kahilipara, Guwahati-19. He is requested to inform the Principals under his jurisdiction.
6. Sri Joy Ram Hazarika, Dy. Director, Higher Education, Assam. He is directed to liaison with all the concerned attendees of the meeting.
7. The Nazir, Director of Higher Education. He is directed to provide necessary refreshment to the attendees (Tea and Lunch) during the meeting.


Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Reference No:- RGU/ASSAMGOVT/ONLINE/

Date:- 6.12.2022

To,
D.B. Kayastha,
Deputy Manager,
AEDC Ltd.

Sub: Acceptance Letter for conducting Computer Test for Grade-III posts under State Level Recruitment Commission for Grade-III

Ref No: Your Letter AEDC/EDP/EXAM-22/Grade-III/99, Dated: 01/12/2022

Dear Sir,

With reference to the above, we would like to Inform you that as per our conversation, we are going to provide the venue of our University for the Computer Test for recruitment of Grade-III posts under State Level Recruitment Commission for Grade-III, Govt. of Assam to be held on 21st, 22nd, 23rd, 24th & 26th December, 2022 partially in our University in 2 (Two) or 3 (Three) shifts from 9.00 AM to 03.30 PM.

The following points are for your reference;

1. Total Nos. of PC(Window/7/10) to be allotted for Computer Test (Per Shift) – 180 nos.
2. Charge for Computer Test (Per PC/Candidate)- Rs (Per Shift) – Rs. 160/-
3. Nos. of Computer Lab/Room to be used- 5 nos.
4. Nos. of Network/LAN Printer to be used- 5 nos.
5. Availability of CCTV in Computer Lab/Room - Yes
6. Institution's Bank Account Details-A/C No- Royal Global University
Account Number - 4651002100004685
Bank Name – Punjab National Bank
IFSC Code – PUNB0465100

Thanking You,

Yours Faithfully

Dr. Diganta Munshi
Registrar



অসম ইলেকট্রনিক্স উন্নয়ন নিগম পৰিসীমিত
(অসম চৰকাৰৰ অধীনস্থ প্ৰতিষ্ঠান)

Assam Electronics Development Corporation Ltd.
(A Govt. of Assam Undertaking)

CIN: U31909AS1984SGC002155

Date: 05-12-2022

Letter No. AEDC/EDP/EXAM-22/Grade-III/99/ 2165
To.

The Principal,
ROYAL GLOBAL UNIVERSITY

Sub: Acceptance Letter for conducting Computer Test for Grade-III Posts under State Level Recruitment Commission for Grade-III

Ref No: Our Letter AEDC/EDP/EXAM-22/Grade-III/99, Dated: 01/12/2022

Sir/Madam,

With reference to the above, we would like to inform you that as per your consent, we have finalised the venue of your institution for the Computer Test for recruitment of Grade-III posts under **State Level Recruitment Commission for Grade-III**, Govt. of Assam to be held from 21st December to 29th December 2022 partially in your institution in 2 (Two) or 3 (Three) shifts from 9.00 AM to 03.30 PM.

So, you are requested to kindly prepare your venue for the test and provide the following information for further communication:

1. Total Nos. of PC(Window 7/10) to be allotted for Computer Test- _____ (Per Shift)
2. Charge for Computer Test (Per PC/Candidate) - Rs _____ (Per Shift)
3. Nos. of Computer Lab/Room to be used- _____
4. Nos. of Network/LAN Printer to be used- _____
5. Availability of CCTV in Computer Lab/Room (Yes/No)- _____
(If there is no arrangement of CCTV in the LAB, We will install the same on temporarily basis for days of test, kindly co-operate for the same before 3 (Three days) of the test)
6. Institution's Bank Account Details- A/C No- _____ Name of A/C Holder- _____
_____ Bank Name _____ IFSC Code _____

Thanking You,
Yours Faithfully,

[Signature]
D.B. Kayastha,
Deputy Manager, AEDC Ltd

Deputy Manager
Assam Electronics Dev. Corp. Ltd. (AMTRON)
Industrial Estate Bamunimaidam
Guwahati, 781001



উদ্যোগ পাম, বামুনীমৈদাম, গুৱাহাটী - ৭৮১০২১, অসম
দূৰভাৱ : +৯১-৩৬১-২৬৫০ ১১১
ফেক্স : +৯১-৩৬১-২৬৫০ ১১১
ই-মেইল : info@amtron.in, ৱেবচাইট : www.amtron.in

connecting assam

Industrial Estate, Bamunimaidam, Guwahati - 781021, Assam
Phone: +91-361-2650 111, Fax: +91-361-2650 111
e-mail: info@amtron.in, Website: www.amtron.in


GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER
KAMRUP METROPOLITAN DISTRICT::GUWAHATI-1

Date: 12/07/22

ISK(M)/Other-Exam-SEBA/2022/86/1183
Sri Pallav Gopal Jha, IAS
Deputy Commissioner,
Kamrup Metropolitan District

The Head of Institution/ Registrar/Principal / Administrative Officer,

Royal Global University
Kamrup (M) district

Selection as Venue for holding Recruitment Examination for Class-III and Class IV posts of Govt. of Assam.

No. SEBA/EX/SLRC/MISC/2022/20/02

Dtd 10.06.22

Sr/Madam,

With reference to above and as per instruction of SEBA, Assam, your institution has selected as Examination Venue to conduct **Recruitment Examination for Class-III and Class IV posts** of various departments of Govt. of Assam to be held on **11th August 2022** (morning and afternoon session), **28th August 2022** (morning and afternoon session) and **4th September 2022**

In this regard, you are requested to book the venue for the same and not to engage your institution in any other examination on above mentioned dates.

It is also advised that if seating capacity in a particular institution is quite high such institution may be divided into two or more examination centre with proper nomenclature for each centre. For example, if universities are used as examination centre then each block/ department may be considered as one of the centre with proper centre name, centre in-charge name etc.

Further, you are requested to provide the information as per enclosed format (Annexure-I) for the said Examinations at the earliest to the office of the Inspector of Schools, Kamrup(M), Panbazar (E-mail- rmsakamrupmetro@gmail.com, Whatsapp No- 9838304046).

Matter may be treated as important.

Yours faithfully,

Pallav Gopal Jha
9.9.22

**Deputy Commissioner,
Kamrup-Metro District**

Date: 12/07/22

Memo No. ISK(M)/Other-Exam-SEBA/2022/86/1183-A

Copy to:

1. The Chairman, SEBA, Assam for kind information.
2. The Inspector of Schools, Kamrup (M) for information and necessary action.

**Deputy Commissioner,
Kamrup-Metro District**

Ameshwar Sharma
CRCC, Assam
9401838759



राष्ट्रीय परीक्षा एजेंसी
National Testing Agency

(उच्चतर शिक्षा विभाग शिक्षा मंत्रालय भारत सरकार के तहत एक स्वायत्त संगठन)
(An Autonomous Organization under the Department of Higher Education, Ministry of Education, Government of India)

Online form filled
GPDF sent on 27/01/2022

NATIONAL ELIGIBILITY CUM ENTRANCE TEST (UG)-2021
Account Settlement/Closure Statement

National Testing Agency
First Floor, NSIC-MDBP Building,
Okhla Industrial Estate,
New Delhi - 110020

TO BE FILLED AND SIGNED BY CENTRE HEAD/SUPERINTENDENT

DETAILS OF CENTRE: -

Test Centre Name: THE ASSAM ROYAL GLOBAL UNIVERSITY
City: GUWAHATI State: ASSAM
Centre ID: NTA-EC-P-14604 Centre No: 1402004 Total Candidates allotted: 600

I hereby declare that I have received an Advance amount (90%) of Rs (figure) 2,51,940
(words) two lakhs fifty one thousand nine hundred forty only on (Date) 4/09/2021 for the
conduct of **NEET (UG)-2021** on **12th September 2021 (Sunday)**.

- The expenditure Bill (15A) has already been submitted to NTA for the settlement of the above advance and for the release of the remaining amount, if required.
- The summary of the same is mentioned below:

Total expenditure claimed as per 15 A Final Bill of NEET (UG) - 2021:	Rs. <u>2,53,200</u>
Advance Amount received from NTA:	Rs. <u>2,51,940</u>
Amount settled by NTA as per Financial Norms supplied to Centre:	Rs. <u>2,51,940</u>
Balance Amount received (Settled Amount - Advance Amount) if any:	Rs. <u>NIL</u>
Balance Amount received on:	Date <u>Does not arise</u>

*Please ensure that the amount claimed by the Centre for the conduct of NEET (UG) 2021 on 12 September 2021 should be as per financial Norms issued by NTA, excess claim will not be entertained.

Excess Amount lying with Centre (Advance Amount - Total Expenditure) Rs. NIL
(word) NIL be sent to NTA at the given Account:

Beneficiary Name: **NTA NEET Expenditure** Bank: **Canara Bank, Sec-62, Noida**
Beneficiary Account No.: **86882010019471, IFSC: CNRB0018688**

Please mention the Transaction details: Date of transaction: Does not arise
UTR No.: Does not arise

Remarks (if any) NIL

I fully understand that the above expenditure and statement is true as per my knowledge and the responsibility for accuracy and authenticity of data lies with the concerned person.

Date: 27/01/2022
Place: Guwahati


Signature



राष्ट्रीय परीक्षा एजेंसी
National Testing Agency
Excellence in Assessment

(उच्चतर शिक्षा विभाग, शिक्षा मंत्रालय, भारत सरकार के तहत एक स्वायत्त संगठन)
(An autonomous organization under the Department of Higher Education, Ministry of Education, Government of India)

F.No N14/NTA/CS-NEET(UG)-2021/2021

Date: 28 August 2021

[Highly Confidential]

To
DR SOUMITRA SEN
Mobile: 9864044546, Email: ssen@rgu.ac
CentreID: NTA-EC-P-14604

Sub: Appointment as Centre Superintendent for the conduct of NEET (UG) - 2021 to be held on 12 September 2021 (Sunday) - Reg.

Dear Centre Superintendent,

- As per Section 14 of the National Medical Commission Act (2019), the **National Eligibility Cum Entrance Test [NEET (UG)]** is to be conducted as a common/uniform Entrance Examination for admission to all Undergraduate medical courses in all medical institutions *in the country*. **NEET (UG) - 2021 will be conducted by National Testing Agency (NTA) on 12 September 2021 (Sunday) from 02:00 pm-05:00 pm in 202 cities across the country and overseas.**
- I am pleased to inform you that you have been appointed as a **Centre Superintendent (CS)** by the Director-General, National Testing Agency (NTA) for the conduct of NEET (UG) - 2021 as per the following details-

Centre ID	Centre details	No. of candidates allotted
1402004	Name: THE ASSAM ROYAL GLOBAL UNIVERSITY Address: NH-37, Betkuchi BETKUCHI Opp Tirupati Balaji Temple GUWAHATI ASSAM 781035	600

No amount of money can compensate for the effort you and your team would put in towards conducting this examination, especially during COVID-19 pandemic days. However, for conducting NEET (UG) - 2021 your Centre would be paid on the basis of the norms as given in the guidelines, and 90% of the admissible amount, would be sent to you once you verify the bank details submitted online through Exam Centre Portal (www.nta.ac.in/examCentre/login).

- It is pertinent to mention here that Centre Superintendent (CS) is the Head/Senior faculty of the Institution/ Examination Centre. The CS needs to ensure that NEET (UG) - 2021 is conducted smoothly and fairly with the support of **Observers, and other Staff** at the Centre. Detailed guidelines in this regard have been shared through the dashboard available at the Exam Centre Portal.
- The **Centre Superintendent** is also primarily responsible for the implementation of **SOPs and Advisory regarding COVID-19 related social distancing and safety guidelines**, discussed during the briefing and shared on the dashboard as well as along with the Centre Kit. For maintenance of proper social distancing outside the Exam Centre campus area, before and after the exam, please also get in touch with the local police authorities, in case you need police

~1~



राष्ट्रीय परीक्षा एजेंसी
National Testing Agency

Excellence in Assessment

(उच्चतर शिक्षा विभाग, शिक्षा मंत्रालय, भारत सरकार के तहत एक स्वायत्त संगठन)
(An autonomous organization under the Department of Higher Education, Ministry of Education, Government of India)

support. Letters in this regard have already been written to the concerned DMs/SPs (copies enclosed).

5. You are requested to also complete the following pre-examination preparedness exercise-

- (i) Update/verify/validate your credentials, including bank details on the Exam Centre Dashboard. For this, you will need to log in www.nta.ac.in/examcentre/login with your Centre ID and Password shared through SMS on your registered mobile number. In case, you face any technical difficulty, please email at neet-centre@nta.ac.in.
- (ii) Ensure that no one in the exam Centre has any relation with the Candidates appearing from the Centre. The "No Relation Certificate" has to be filled in by all staff associated with the exam, in the enclosed format **Annexure-I**, individually by all staff concerned. The scanned documents may be e-mailed at neet-centre@nta.ac.in. There is no need to send these documents by post.
- (iii) Read Guidelines and COVID-19 related norms carefully.

6. Centre Superintendents (CS) are required to attend the virtual meeting/s convened by the City Coordinator to understand the examination practices, and also CC briefing one day before the examination.

7. Centre Superintendent would also convene a meeting in the second half a day before the examination, with Invigilators and all other officials of the school/organization involved before, during and on the day of the conduct of NEET (UG)-2021. This is in order to ensure that instructions are implemented appropriately and strictly on the day of examination by Invigilators and Support Staff.

8. The NTA has appointed an agency to provide frisking/ security services at each Centre. The agency is responsible for-

- a) Supply of thermo guns to be used for thermal scanning,
- b) Providing frisking personnel with HHMD metal detectors

The Agency has been given your contact details and they will get in touch with you.

9. NEET (UG)-2021 is a highly sensitive Entrance Examination of National importance. Sometimes, modern communication devices and impersonators may be involved in unfair means activities. Therefore, it is very essential to be extra vigilant during the conduct of NEET (UG)-2021.

10. This year is unprecedented due to challenges faced by the COVID -19 pandemic. The NTA has prepared comprehensive advisory (as mentioned in point 4 above) in consultation with renowned experts in the medical/examination field. Strict implementation of the same would ensure that we are able to conduct the NEET (UG) - 2021 in a safe, healthy, and secure way without compromising anyone's health as well as examination's integrity.



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(An autonomous organization under the Department of Higher Education, Ministry of Education, Government of India)

11. You are strongly advised to go through the Centre Superintendents Guidelines with special emphasis on “Guidelines for the conduct of National Eligibility cum Entrance Test (UG) - 2021”, so as to make yourself completely ready. You are also referred to the videos available at Exam Centre Dashboard to better understand the entire process.
12. Management of confidential material is one of the very sensitive and key responsibilities of CS. They are expected to handle the material carefully once they receive it from the Custodian. The CS needs to follow all instructions regarding the packing of documents after the conduct of the examination and seal them as per the packing plan. The CS is also required to hand over these packed and sealed materials to the Collection Centre of the respective City Coordinator on the same day of the examination, viz. 12 September 2021.
13. Centre material as part of the Centre Kit is being dispatched separately to you in two phases. The first pack of Centre Material (as per List 1) is to be received through your City Coordinator. The second part of the material will be dispatched by the NTA (as per List 2 enclosed) to reach you before the examination also through the City Coordinator. You are requested to verify the quantity received, and confirm the receipt of an adequate quantity of the same.
14. The City Coordinators have also been appointed by the NTA to guide you in the conduct of NEET (UG) - 2021. The details are available in your dashboard. Please get in touch with him/her immediately.
15. In case of any emergency relating to NEET (UG) – 2021 you may contact the following Authorities:

Dr. Sadhana Parashar, Senior Director, NTA	(M) +91-9811491725
Sh. B. M. Gupta, Sr. Consultant, NTA	(M) +91-9312112728
Dr. Devvrat, Consultant (Exams), NTA	(M) +91-7015508857
Sh. Piyush Priy, Sr. Software Developer, NTA	(M) +91-9455666767
Sh. Nitish Jaiswal, Office Assistant, NTA	(M) +91-7827980293

The NTA has reposed its faith in you and we are confident that you would be very alert and careful throughout the conduct of the examination. I am sure that together we can change society by ensuring fair conduct of this prestigious examination.

Keep visiting the NTA Exam Centre Portal through <https://www.nta.ac.in/examcentre/login> for the latest information regarding the examination.

Regards

(Dr. Sadhana Parashar)
Senior Director, NTA

To,
The Chief Manager,
Punjab National Bank,
Guwahati, Assam.

Sub.: Payment for ISI & JAA Examination held at RGU on dtd.:20.09.2020 & 21.02.2021

Ref.: CA A/c No. 4651002100000841

Dear Sir,

As per subject matter cited above you are requested kindly Debit the amount for payment for ISI & JAA Examination from our A/c to their respective A/c No. whose detail are below mentioned.

Sl. No.	Name	Account No.	Amount
1	Prof.(Dr.) Soumitra Sen	*4651000400020477	2,498.00
2	Ms. Rituparna Bhattacharjee	*4651000400018612	780.00
3	Mr. Bijoy Sarma	*4651000400023845	780.00
4	Mr. Arup Sarkar	*4651000400017330	780.00
5	Mr. Prashuram Gupta	*4651000400004615	780.00
6	Mr. Bhaskarjit Saharia	*4651000400023270	780.00
7	Mr. Taibur Rahman	*4651000400023526	780.00
8	Mr. Manoj Sarma	*4651000400002653	780.00
9	Mr. Bijoy Kalita	*4651000400002307	780.00
10	Ms. Ankita Das	*4651000400021917	780.00
11	Ms. Payal Das Gupta	*4651000400020866	780.00
12	Mr. Neeraj Chetri	*4651000400006905	780.00
13	Mr. Mahesh Karki	*4651000400005933	780.00
14	Mr. Akshay kanta Sharma	*4651000400021953	780.00
15	Mr. Abidur Rahman	*4651000400017242	780.00
16	Zaheer Ahmed	*4651000400007092	780.00
17	Mr. Nayan Moni Das	*4651000400005225	780.00
18	Amarendra Baishya	*4651000400004545	420.00
19	Biswa Sarma	*4651000400002246	420.00
20	Sneha Dey	*4651000400022891	900.00
21	Rakesh Boro	*4651000400024288	300.00
22	Sanu Das	*4651001300000897	300.00
23	Anil Deka	*4651000400004819	420.00
24	Anil Deka	*4651000400004819	420.00
25	Juri sarma	*4651000400020468	420.00
26	Mr. Azizur Rahman	*4651000400002185	420.00
27	Deepak Boro	*4651000400009090	300.00
28	Diganta Kumar Deka	*4651006900001440	240.00
29	Ramesh Agarwal	*4651000400006923	480.00
30	Prof.(Dr.) Soumitra Sen	*4651000400020477	1,300.00
31	Mr. Deb Sunder Swami	*4651000400003689	734.00



Gyan Sagar Foundation Group of Institutions

Authorised Signatory

Authorised Signatory

Date: 19th Feb' 2021

To,
Commissioner of Police,
Kamrup (M),
Guwahati

Reference: KPE.03/2021/16 dated 17/02/2021

Dear Sir,

On account of conduction of Assam Secretariat Junior Administration Assistant (JAA) Examination'21 on 21st of February, 2021 (Sunday) at Royal Global University, you are kindly requested to provide us at least four Constables (2 Male and 2 Female) and one Sub-Inspector in uniform at the mentioned center to maintain law and order for the smooth and fair conduct of the said examination.

Office of the Deputy Commissioner has also sent a separate request letter (reference quoted above) to the Commissioner of Police for supporting the Centre In-charge in discharge of his/her responsibilities.

The reporting time for candidates at Centre: 8.30 AM
Departure time for candidates from Centre: 1.45 PM



Prof. (Dr.) Soumitra Sen
Centre In-charge
JAA'21, Royal Global University Examination Centre

Enclosure:

1. As mentioned above

Copy to:

1. Dy. Commissioner of Police, Pandu
2. Asstt. Commissioner of Police, Azara
3. Officer In-Charge, Gorchuk



2:30 PM

অসম চৰকাৰ



অসম চৰকাৰ

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER
KAMRUP METROPOLITAN DISTRICT::GUWAHATI

Telephone - 0361-2540149

Fax - 0361-2544452

E-mail- kamrupmetro@nic.in

Web Site - www.kamrupmetro.nic.in

Date: 29/01/2021

No. KPE.03/2021

To,

The Principal/ Registrar,
Royal Global University,
Guwahati.

Sub :

Regarding conduction of written examination of Junior Administrative Assistant under Assam Secretariat, Guwahati.

Sir/Madam,

In inviting to the reference under the subject cited above I have the honour to inform you that the Assam Secretariat is holding the written examination for selection of candidates for the post of Junior Administrative Assistant under Assam Secretariat which is scheduled to be held on 21/02/2021.

In this regard, you are requested to spare your college/institute on the aforesaid date. Further, it is also requested to ensure 100% attendance of all teaching and non-teaching staff of your institution on the day of the examination without fail.

Yours faithfully,

Addl. Deputy Commissioner,
Kamrup Metropolitan District
Guwahati

Memo No. KPE.03/2021

Date: 29/01/2021

Copy to:

1. The Deputy Secretary to the Govt. of Assam, SAD, Dispur, Guwahati-06 for information and necessary action.
2. P.A. to the Deputy Commissioner, Kamrup Metropolitan District for kind appraisal of the Deputy Commissioner.

Addl. Deputy Commissioner,
Kamrup Metropolitan District
Guwahati